

**PROCUREMENT OF BRANDED LAPTOPS**

Technical and financial bids on "Single Stage-Two Envelopes Bidding Process" are invited from the well reputed organizations/companies for "Procurement of Branded Laptops" as per following details: -

1. Bid documents are immediately available after publication of this advertisement and may be obtained free of cost against written request through email at procurement@bop.com.pk on any working day (Monday to Friday) between **09:00 AM** to **03:00 PM** till **27-04-2021**.
2. The sealed bids must be addressed to Head Centralized Procurement, Head Office, 1st Floor, BOP Tower, 10-B, Block E/II, Main Boulevard, Gulberg III, Lahore and be dropped in a Bid Box available/placed there for the purpose, on or before **28-04-2021** (till **11:00AM**).
3. The words "Technical bid" & "Financial bid" should be clearly marked on each sealed envelope.
4. Technical Bids will be opened by a Committee on the same day i.e. **28-04-2021** at **11:30 AM**, in the presence of bidders or their authorized representatives who wish to attend the bid opening process. Financial Bids of only technically qualified bidders shall be opened on a date/ time to be announced subsequently. Financial bids of bidders not technically qualified shall be returned unopened.
5. The bid security minimum **2%** of the estimated cost must be submitted with technical bid in the form of Call Deposit Receipt (CDR) in favor of The Bank of Punjab.
6. Incomplete/ conditional bids and bids bearing cutting/ over writing without authentication will not be considered.
7. Prices must be quoted inclusive of all taxes and delivery charges.
8. Valid NTN/ GST Registration Certificates are also required with the bid.
9. This Advertisement is also uploaded on the both websites of PPRA (www.ppra.punjab.gov.pk) and BOP (www.bop.com.pk).
10. Bank will not be responsible for any cost incurred in submission of documents.

Head Centralized Procurement

**The Bank of Punjab, Head Office, 1st Floor, BOP Tower,
10-B, Block E/II, Main Boulevard, Gulberg III, Lahore**

Ph: 042-35784094, 35783670

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